



MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K

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**Director,
SKIMS, Soura,
Srinagar.**

No: SHS/NHM/J&K/FMG/20027-33

Dated: 09/02/2021

Sub: Release of Grants-in-Aid under "India COVID-19 Emergency Response and Health System Strengthening Preparedness Package" for engagement of manpower (Temporary) on out-sourcing basis for data entry operations for COVID-19 related works under NHM, J&K.(FMR Code:B.31.4)

Madam/ Sir,

As per the approval conveyed by the Ministry of Health & Family Welfare, GoI under India COVID-19 Emergency Response and Health System Strengthening Preparedness Package, sanction is hereby accorded for release of Grants-in-Aid of **Rs.87,030/- (Rupees Eighty Seven Thousand and Thirty only)** @ Rs.14505/-pm and HoD may continue the service of two (2) best performing DEO only for a period of three (3) months w.e.f.1/01/2021 to 31/03/2021 for data entry operations on the portals of COVID-19 at below mentioned health institution under NHM, J&K:

S. No.	District Health Societies/Agencies	Place of works	No. of DEOs	Funds Released now (@ Rs14505/- pm for DEO)
1	Director, SKIMS, Soura, Srinagar	Microbiology Deptt at SKIMS, Soura, Srinagar	2	87,030/-
Total				87,030/-

Accordingly, above sanctioned funds are electronically transferred through PFMS portal/e-transfer into your Bank Account, with the request to transfer these funds in favour of concerned Drawing & Disbursing Officers (DDOs), for the said purpose under intimation to this office.

The Grants-in-Aid sanctioned is subject to following terms & conditions:

1. That the funds shall be utilized towards manpower engaged for data entry operations on portals maintaining for COVID-19 related data at COVID Hospital, after observing all codal formalities required under rules and according to the guidelines issued by the Ministry of Health & Family Welfare, Govt. of India for COVID-19.
2. That the State Health Society will release funds on PFMS portal and the same shall be accepted after confirming receipt of funds from your bank. Subsequent transfer/utilization of these funds shall be preferably through PFMS portal.
3. That these funds shall be immediately transferred to concerned Drawing & Disbursing Officers (DDOs) to timely clear the Invoices of out-sourcing Agency of such manpower. Concerned DDOs, along with Controlling Officers, shall also ensure timely and regular data entry operations on portals of COVID-19.

Signature

Signature

Signature

4. That in view of process initiated by State Health Society, NHM, J&K for relocation/ rationalization of manpower already engaged for data entry operations in various healthcare facilities.
5. No manpower for data entry operations or any other Programme/Scheme under NHM, shall be hired by Implementing Agencies at its own;
6. Any vacancy arising due to resignation of manpower presently engaged for data entry operations under any Programme/Scheme of NHM, be filled up only in consultation with the State Health Society, NHM, J&K; and
7. In exceptional cases, wherever required, Implementing Agencies shall submit its requirements with respect to any manpower for data entry operations relating to the Programmes/Schemes of NHM, along with substantiating justifications including, manpower already engaged for data entry operations, workload, etc. to the State Health Society, NHM, J&K for appropriate necessary action.
8. *That the Optimum utilization of funds shall be ensured along with avoidance of unnecessary parking of funds. Further funds will be released after receipt of Statement of Expenditure/Utilization Certificate by the State Health Society before 5th of next month.*
9. That the proper record of Cash Book, Ledger, Asset Register and other records be maintained under seal & signatures of the concerned officers and shall be made available for checking by any of the visiting team from Central/ State Govt.
10. That the accounts of Implementing Agencies/ District Health Societies shall be open to the inspection by the sanctioning authority and audit both by the Comptroller & Auditor General of India under the provisions of CAG (DPC) Act, 1971 and Internal Audit by the Principal Accounts Officer of the Ministry of Health & Family Welfare, Govt. of India, whenever called upon to do so.

Yours faithfully,


Choudhary Mohammed Yasin (IAS)

Mission Director
NHM, J&K

Copy for information to the:

1. Financial Commissioner to Govt. H&ME Department (Chairman Executive Committee, SHS, J&K), Civil Secretariat, Jammu.
4. Director (P&S), SHS, NHM, J&K.
5. Additional Director, SHS, NHM, J&K
6. Financial Advisor & CAO, NHM, J&K.
7. State Nodal Officer, NHM, J&K
8. Divisional Nodal Officer, Jammu/Kashmir, NHM, J&K
9. Cashier/ Sr. Assistant/ Ledger Keepers for necessary action
10. Office file